



THE FORWARD PLAN

1 January 2021 - 28 February 2021

Contact Officer: James Goddard

Telephone: 01223 457013

Email: democratic.services@cambridge.gov.uk

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Executive Councillors 2020/21

Leader and Executive Councillor for Strategy and External Partnerships	Councillor Lewis Herbert	07748 536153 lewis.herbert@cambridge.gov.uk
Executive Councillor for Climate Change, Environment and City Centre	Councillor Rosy Moore	07709 222026 rosy.moore@cambridge.gov.uk
Executive Councillor for Communities (and Statutory Deputy Leader)	Councillor Anna Smith	07474 067882 anna.smith@cambridge.gov.uk
Executive Councillor for Finance and Resources	Councillor Mike Davey	07540 128320 mike.davey@cambridge.gov.uk
Executive Councillor for Housing	Councillor Richard Johnson	07712 129529 Richard.Johnson@cambridge.gov.uk
Executive Councillor for Planning Policy and Open Spaces	Councillor Katie Thornburrow	07480 246939 katie.thornburrow@cambridge.gov.uk
Executive Councillor for Transport and Community Safety	Councillor Nicky Massey	07833 049179 nicky.massey@cambridge.gov.uk
Non-Statutory Deputy Leader	Councillor Martin Smart	07842 205226 martin.smart@cambridge.gov.uk

Contact details for all Councillors is available at
<http://democracy.cambridge.gov.uk/mgMemberIndex.aspx?bcr=1>

The Forward Plan: 1 January 2021 - 28 February 2021

The Forward Plan sets out all the Key and Non-Key Decisions that Executive Councillors will take over the following four months and also includes items that will be brought to Area and Regulatory Committees for discussion and formal decision.

The Plan is updated quarterly and a full copy sent to all Councillors. Members of the public can access the Key Decisions and Area Committees document from this date via the website or from Guildhall Reception.

Any amendments to the Plan will be listed in an amendment sheet, available on deposit. This will also be circulated by email to councillors, to show the changes. Please contact Democratic Services for further information.

A decision will be 'KEY' if:

1. The decision is likely to result in the City Council incurring expenditure or making savings in excess of £300,000 (£1,000,000 for procurement). Excluded from this are all loans to banks or other financial institutions made in accordance with the Treasury Management Policy.

In relation to letting contracts the key decision is seeking authority to procure (and delegate authority to award). OR

2. The decision relates to the acquisition or disposal of land or interest in land with a value in excess of £600,000. OR

3. The decision is likely to be significant in terms of its effects on communities living or working in any ward in Cambridge. OR

4. The decision relates to consideration by the Executive of any matters which involve proposals or decisions:
- to change any plan or strategy included in the Policy framework; or
 - to develop any major new plan or strategy; or
 - for the annual budget; or
 - which would otherwise be contrary to or not in accordance with the policy framework or budget. OR
5. The decision relates to consideration by the Executive of any matters which involve proposals or decisions which would have a substantial impact on the operational management of the Council.

All Key Decisions will automatically be included on Scrutiny Committee agendas but Non-Key Decisions will not.

However - two members of a Scrutiny Committee may request that a Non-Key Decision is brought to the meeting for discussion. This request must be made to Committee Manager (James Goddard) no later than 10 working days before the meeting, or the date the Executive Councillor will make the decision, whichever is earlier.

Deadline dates for the request of a Non-Key Decision are included in the Plan.

Any Non-Key decision which does not appear on the Forward Plan at least 15 working days before a Scrutiny Committee meeting will automatically be referred for pre-scrutiny by the relevant Scrutiny Committee.

Committee Meeting and Publication Dates

Committee	Page	Meeting date	Agendas published
The Executive	9	08/02/21	27/01/21
Environment and Community	10	28/01/21	18/01/21
Housing Scrutiny Committee	16	19/01/21	07/01/21
Planning and Transport	25	12/01/21	29/12/20
Strategy and Resources	27	08/02/21	27/01/21
Civic Affairs	36	27/01/21	19/01/21
Licensing	38	25/01/21	15/01/21

Contact Information

To contact the lead officers listed in the report

- Phone – 01223 457000
- Email – All Cambridge City Council addresses are in the format firstname.lastname@cambridge.gov.uk

Alternatively you can contact Democratic Services who will deal with your enquiry on your behalf. Democratic Services can be contacted on:

- Phone – 01223 457013
- Email – democratic.services@cambridge.gov.uk

Contact Information for all Councillors is available at <http://democracy.cambridge.gov.uk/mgMemberIndex.aspx?bcr=1> and a search facility (including by postcode) is available at <http://democracy.cambridge.gov.uk/mgFindCouncillor.aspx>

Forward Plan - Decisions of the Executive

This section includes all items scheduled for consideration by Executive Councillors at the relevant Scrutiny Committee.

- Items, which are listed as KEY decisions, will automatically appear on the agenda for debate and decision.
- Items, which are listed as NON KEY decisions, will automatically appear on the agenda but will only be subject to debate if requested by two members of the relevant Scrutiny Committee at least 10 working days before the meeting.

Committee reports will be available one week before the meeting [on the City Council website](#).

Forward Plan

The Executive – 08/02/21 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Budget Setting Report (General Fund) 2021/22 to 2025/26</p> <p>a) To propose revenue and capital budgets for all General Fund portfolios for the financial years 2021/22, (estimate), 2022/23, 2023/24, 2024/25 and 2025/26 (forecast).</p> <p>b) To recommend the level of Council Tax for 2021/22.</p> <p>c) To recommend the updated Corporate Plan 2019/22.</p>		<p>The report recommends to the Council bids to be funded from internal or external funds, non-cash limit items, revenue savings and proposals and changes to the capital plan. This report will also recommend the proposed level of Council Tax for 2022/22.</p> <p>The report includes the updated Corporate Plan 2019/22, which is also recommended to Council for approval.</p>	Executive Councillor for Finance and Resources	Caroline Ryba Head of Finance	This is a key item and will automatically appear on the agenda.

The Executive – 08/02/21 (Non Key Decisions)

Currently no non key items scheduled for 08/02/21

Non key items will only appear on the agenda if requested for pre-scrutiny by 25/01/21

Environment and Community Scrutiny Committee – 28 January 2021 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Market Square Project: Consultation Draft Vision and Concept Design</p> <p>To approve the proposed Market Square project vision and concept design for public consultation.</p>		<p>In 2018/19, the City Council committed a revenue budget of £100k to develop the Market Square project to Royal Institute of British Architects (RIBA) Plan of Work Stages 1 (Feasibility Study) and Stage 2 (Vision and Concept Design). In November 2018, international architecture, engineering and urban design consultancy, BDP, was appointed to deliver the work, with input from internal and external stakeholders. The decision is required to give the public the opportunity to formally comment on the proposed vision and concept design for the Market Square project.</p>	<p>Executive Councillor for Climate Change, Environment and City Centre</p>	<p>Claire Adelizzi, Joel Carré Environmental Health Officer, Head of Environmental Services</p>	<p>This is a key item and will automatically appear on the agenda.</p>

<p>Developing a Litter Strategy for the City</p> <p>To develop a litter strategy for Cambridge in accordance with the proposed principles and methodology detailed in the Officer report.</p> <p>11</p>	<p>This report will consider and make recommendations on the methodology and sets the principles as to what must be achieved from the developing Strategy.</p> <p>The report will set out the work to be completed so the strategy will be developed to be formed of four parts:</p> <ol style="list-style-type: none"> 1 A strategic vision including a set of principles and policies. 2 A position statement, including an assessment of current infrastructure provision, an analysis of current litter hotspots, a comparison of current provision against hotspots to identify problem areas, an outline of the causes of the problems based on best available information, and ways in which infrastructure might contribute to improving the situation. 3 Feedback on and assessment of a range of activities based around awareness raising, education and enforcement to support behaviour change needed to help deliver the Strategy. 4 A plan which sets out likely costs and timescales for specific improvements, to move towards the proposed strategic vision. 	<p>Executive Councillor for Climate Change, Environment and City Centre</p>	<p>Alistair Wilson Streets and Open Spaces Development Manager</p>	<p>This is a key item and will automatically appear on the agenda.</p>
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Community Grants 2021-22 Approve Community Grants for 2021-22.		Annual report following an application and assessment process recommending community grants to voluntary sector organisations.	Executive Councillor for Communities	Jackie Hanson Community Funding and Development Manager	This is a key item and will automatically appear on the agenda.
Public Art Commission and Strategy Committee have considered previous reports relating the commissioning of public art and the development of strategy. The report will outline work completed in developing a Public Art Strategy, which will propose a framework and associated principles when commissioning new public art; and make recommendations on making effective and timely use of existing time-limited S106 contributions.		Over recent decades, the Council has mitigated the impact of development by securing public art (previously, through on-site provision by developers or off-site, generic S106 contributions paid to the Council and, now, through planning conditions). In common with other S106 contribution types, S106 funding availability for public art is running down and is unevenly spread across the city. This uneven distribution reflects differing levels of development from ward-to-ward. This report considers an updated Policy.	Executive Councillor for Communities	Alistair Wilson Streets and Open Spaces Development Manager	This is a key item and will automatically appear on the agenda.

Environment and Community Scrutiny Committee – 28 January 2021 (Non Key Decisions)

Non key items will only appear on the agenda if requested for pre-scrutiny by 14/01/21

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Update on the Work of Key External Partnerships</p> <p>To continue to work with the Health and Wellbeing Board and Cambridge Community Safety Partnership to ensure that public agencies and others can together address the strategic issues affecting Cambridge and that the concerns of Cambridge citizens can be addressed.</p>		<p>This paper provides an update on the work of the Health and Wellbeing Board and the Cambridge Community Safety Partnership as a part of the Council's commitment given in its "Principles of Partnership Working", to set out annual reports on the work of the key partnerships it is involved with.</p>	Executive Councillor for Communities	Graham Saint Strategy Officer	Requested for pre-scrutiny by Cllrs Matthews & Payne.
<p>Use of the Anti-Poverty Responsive Budget</p> <p>To extend the use of the Council's Anti-Poverty Responsive Budget to include projects delivered by community organisations.</p>		<p>The Anti-Poverty Responsive Budget was recommended in a report to this committee in June 2018. It was proposed to be used for projects led by the Council. This report recommends extending use of this fund to projects delivered by community organisations, as experience has shown that in some circumstances they may be better placed to secure the desired outcomes.</p>	Executive Councillor for Communities	Andrew Limb Head of Corporate Strategy	Requested for pre-scrutiny by Cllrs Matthews & Payne.

<p>Impact of the Covid-19 Pandemic on BAME Communities in Cambridge During 2020</p> <p>To note the report.</p>	<p>At Full Council on 16th July 2020, a cross-Party Black Lives Matter motion was passed, which included an action to 'Request from the Director of Public Health a report on the impact of the Covid-19 pandemic on BAME communities in Cambridge by the end of 2020, to be reviewed in the Environment and Community scrutiny committee, and shared with BAME community representatives.' Therefore, the item shall be presented by the Public Health team of Cambridgeshire County Council. Cambridge City Council's Equality and Anti-Poverty Officer, shall also present information on what Cambridge City Council has been doing to support BAME communities, especially in relation to sharing of Public Health messaging, as part of this agenda item. The Equality and Anti-Poverty Officer shall also share how the information in the report shall be shared with community representatives.</p>	<p>Executive Councillor for Communities</p>	<p>Helen Crowther Equality & Anti-Poverty Officer</p>	<p>Requested for pre-scrutiny by Cllrs Matthews & Payne.</p>
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<p>Review of Use of the Regulation of Investigatory Powers Act</p> <p>To review the Council's use of powers under the Regulation of Investigatory Powers Act.</p>		<p>A Home Office Code of Practice recommends an annual review of the Council's use of the Regulation of Investigatory Powers Act 2000 (RIPA) and its surveillance policy.</p>	<p>Executive Councillor for Transport and Community Safety</p>	<p>Tom Lewis Head of Legal Practice</p>	<p>This item will automatically appear on the agenda for discussion / debate.</p>
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Housing Scrutiny Committee – 19 January 2021 (Key Decisions)

Part 1 - Management of the Council's Housing Stock

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>HRA Budget-Setting Report (BSR) 2021/22</p> <p>a) Approve the proposed charges for HRA housing rents and service charges.</p> <p>b) Consider the revenue budget proposals.</p> <p>c) Consider the capital budget proposals.</p>		<p>The report details the budget proposals relating to the Housing Revenue Account that are included in the HRA Budget Setting Report (BSR) 2021/22 which will be considered at Council on 25 February 2021. The report also includes a recommendation concerning housing rents and service charges.</p>	Executive Councillor for Housing	Julia Hovells Assistant Head of Finance and Business Manager	This is a key item and will automatically appear on the agenda.

Housing Scrutiny Committee – 19 January 2021 (Non Key Decisions)

Part 1 - Management of the Council's Housing Stock

Non key items will only appear on the agenda if requested for pre-scrutiny by 05/01/21

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Housing Ombudsman Self Assessment To agree to the findings in the report and its recommendations.		As part of Housing Ombudsman membership requirements the Council are required to carry out regular self-assessment against the Complaints Handling Code and take appropriate action to ensure that complaint handling is in line with the Code. The Council are required to publish this assessment online by 31st December 2020.	Executive Councillor for Housing	David Greening Head of Housing	Requested for pre-scrutiny by Cllrs Martinelli & Porrer.

Housing Scrutiny Committee – 19 January 2021(Key Decisions)

Part 2 - Strategic Housing

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Structural Repairs and Associated Works to Council-owned Blocks of Flats</p> <p>Approval to tender and award a contract to carry out structural repairs and associated works to Council owned flats.</p>		<p>Repair works are required to blocks of flats including Hanover Court, Princess Court, Cockerell Road, Rutland Close, Brackley Close, Fordwich Close, Perse Way, Fanshaw Road and Davy Road.</p> <p>Essential works will be specified by a structural engineer following detailed site surveys. Works include repairs to walls, walkways, balconies, handrails and balustrades, concrete repairs, electrical works and redecoration. In view of the value and scope of works they will be procured outside the Council's existing long term building maintenance contracts.</p>	Executive Councillor for Housing	Will Barfield Asset Manager	This is a key item and will automatically appear on the agenda.

<p>Homelessness Prevention Grants to Agencies</p> <p>To approve the award of homelessness prevention grants to agencies.</p>		<p>Each year the Council invites agencies to submit bids for funding for homelessness-related services. Bids are considered by a panel of officers having regard to, among other things, the strategic and operational value of the service and the ability of the submitting agency to self-fund in whole or in part.</p>	<p>Executive Councillor for Housing</p>	<p>James McWilliams Housing Services Manager - Housing Advice</p>	<p>This is a key item and will automatically appear on the agenda.</p>
<p>Homelessness and Rough Sleeper Strategy 2021 – 2026</p> <p>The draft strategy sets out the Council's 5-year plan to ensure that we are able to fully advise, assist and, where appropriate, help arrange accommodation for, households and individuals presenting to us who are facing or experiencing homelessness. A key part of the strategy sets out the Council's plan to ensure we are able to make a realistic accommodation offer to any eligible person sleeping rough in Cambridge.</p>			<p>Executive Councillor for Housing</p>	<p>David Greening Head of Housing</p>	<p>This is a key item and will automatically appear on the agenda.</p>

<p>Proposed new Build Passivhaus Housing Schemes</p> <p>To approve a package of new build housing schemes to be brought forward following Passivhaus design principles. These schemes require approval of capital budgets to progress up to planning application stage, and approval to commence consultation with neighbouring tenants and leaseholders.</p>		<p>The schemes will be developed through the Cambridge Investment Partnership and will form part of the envisioned new Housing Delivery programme.</p>	<p>Executive Councillor for Housing</p>	<p>Jim Pollard Senior Housing Development Manager</p>	<p>This is a key item and will automatically appear on the agenda.</p>
<p>Update on the Programme to Build new Council Homes Funded Through the Combined Authority</p> <p>Regular update on the delivery of the 500 new council homes. This is marked as a key decision as an increased budget may be required to deliver revisions to approved schemes.</p>		<p>Cambridge HDA was set up using a Cambridgeshire & Peterborough Combined Authority devolution grant with the target to build 500 new Council homes in Cambridge.</p>	<p>Executive Councillor for Housing</p>	<p>Claire Flowers Head of Housing Development Agency</p>	<p>This is a key item and will automatically appear on the agenda.</p>

<p>Cambridgeshire Home Improvement Agency – Works Contract Procurement</p> <p>To authorise CHIA to invite, evaluate tenders and award contracts to suitable bidders for adaptation and repairs works following a competitive tender evaluation for a period of up to four years.</p>	<p>Cambs Home Improvement Agency (CHIA) is a shared service operating across Cambridge City, South Cambridgeshire and Huntingdonshire.</p> <p>The contracts being tendered relate to disabled adaptation and special purposes assistance grants such as repairs work which Cambs HIA manages on behalf of all three districts.</p> <p>Three contracts exceeding £1m will be tendered 1) bathrooms and kitchen adaptations 2) Lifts and 3) minor works which includes small extensions, garage conversion, fencing, roofing, hardstandings etc.</p> <p>The total contract values over four years are in the region of: Bathrooms and Kitchens £4.5m, Minor Works £4m and lifts £1.1m (to be clarified in the final report).</p>	<p>Executive Councillor for Housing</p>	<p>Frances Swann</p>	<p>This is a key item and will automatically appear on the agenda.</p>
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Housing Scrutiny Committee – 19 January 2021 (Non Key Decisions)

Part 2 - Strategic Housing

Non key items will only appear on the agenda if requested for pre-scrutiny by 05/01/21

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Update on the Work Towards a new Council Housing Programme</p> <p>Update on the work being undertaken to deliver an additional 1,000 Council homes, building on the success of the 500 programme. This report will include updates on the review of Sustainability Standards and Delivery Routes.</p>		<p>Approval was granted at the Meeting of the Housing Scrutiny Committee on 24 September 2020 to proceed on planning toward a new housing delivery programme. This report serves to update the members on progress to date.</p>	<p>Executive Councillor for Housing</p>	<p>Claire Flowers Head of Housing Development Agency</p>	<p>Requested for pre-scrutiny by Cllrs Martinelli & Porrer.</p>

<p>Feasibility Study for the Implementation of Selective Licensing in the City of Cambridge - Publication and Actioning the Recommendations</p> <p>Agreement that the completed feasibility study report can be released into the public domain as appropriate.</p> <p>Agreement of the actions outlined within this Committee Report to address recommendations of the feasibility study report, and continuing the Council's focus of improving and sustaining the quality of the private rented sector within the City.</p>	<p>The Council commissioned a feasibility study March 2020 into the implementation of selective licensing of private rented properties in Cambridge City. The study looked into the need, suitability, and appropriateness for implementation of a selective licensing scheme under Part 3 of the Housing Act 2004. Modelled, anecdotal and actual data were used to conduct this analysis. Geographical areas within the city were assessed against six criteria set in the above legislation. Three of these criteria were able to be eliminated due to affluency and high housing demand in the city. The remaining criteria were only in sporadic areas with other contributing factors. The report found that for the above reasons it was not appropriate in this instance for the Council to introduce selective licencing. The report went on to make recommendations for improvement of the private rented sector within Cambridge City based on the findings which included both targeted enforcement and proactive work.</p>	<p>Executive Councillor for Housing</p>	<p>Claire Adelizzi Environmental Health Officer</p>	<p>Requested for pre-scrutiny by Cllrs Martinelli & Porrer.</p>
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<p>Approach to Ensuring Leaseholder Compliance to Fire Safety Regulations for Entrance Doors in Flatted Blocks</p> <p>Approve the approach the Maintenance & Assets Team, Home Ownership and Housing Teams are taking in ensuring leaseholders have been made aware of the importance of adhering to fire safety legislation when replacing their entrance doors, entrance fittings or entrance door glass.</p>		<p>The Maintenance & Assets Team have identified a significant number of leasehold flats where replacement entrance doors, fitted without consultation with and approval from the Council, do not comply with current Building Regulations. This report outlines the background to these findings, the options available, including the legal position of the Council to enforce compliance and the approach the Council will be taking to address any non-fire safety compliant entrance doors installed by leaseholders in the City's residential flatted blocks.</p>	<p>Executive Councillor for Housing</p>	<p>Lynn Thomas Head of Housing Maintenance and Assets</p>	<p>Requested for pre-scrutiny by Cllrs Martinelli & Porrer.</p>
<p>Estates & Facilities Service Review and Compliance Update</p> <p>For information not decision.</p> <p>The report provides an update on the Estates & Facilities Service Review and information on compliance related work within the service, including a summary on gas servicing, electrical testing and fire safety.</p>		<p>The report provides an update on the Estates & Facilities Service Review and information on compliance related work within the service, including a summary on gas servicing, electrical testing and fire safety</p>	<p>Executive Councillor for Housing</p>	<p>Lynn Thomas Head of Housing Maintenance and Assets</p>	<p>Requested for pre-scrutiny by Cllrs Martinelli & Porrer.</p>

Planning and Transport Scrutiny Committee – 12 January 2021 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Making Spaces for People</p> <p>Note the Consultation Report which includes the representations from the 2019 consultation.</p> <p>Resolve to agree the updated Vision, Aims and Objectives and Strategies document.</p>		<p>The Making Space for People: Vision, Aims and Objectives and Strategies document was published for public consultation between 2 September and 14 October 2019. Following the conclusion of the consultation, representations are being reviewed and taken into account in finalising the strategy as well as recent public realm interventions in relation to COVID and social distancing.</p> <p>The decision seeks to agree the Vision, Aims and Objectives and Strategies document so that it can be used to inform City Council and partner public realm, transport and open space projects and decision making.</p>	<p>Executive Councillor for Planning Policy and Open Spaces</p> <p>Executive Councillor for Transport and Community Safety</p>	<p>Terry De Sousa, Jonathan Brookes, Caroline Hunt Senior Planning Policy Officer, Principal Urban Designer, Strategy and Economy Manger - SCDC & City</p>	<p>This is a key item and will automatically appear on the agenda.</p>

Planning and Transport Scrutiny Committee – 12 January 2021 (Non Key Decisions)

Non key items will only appear on the agenda if requested for pre-scrutiny by 24/12/20

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Greater Cambridge Authority Monitoring Report 2019-2020</p> <p>There is no decision, the report is to be noted and to be agreed for publication.</p>		<p>Members of the Planning and Transport Committee have requested that the next Greater Cambridge Authority Monitoring Report is brought to a meeting for Member's information. Previously it had been agreed that the Greater Cambridge Authority Monitoring Report would be agreed jointly with the lead member for planning at South Cambridgeshire District Council through an out of cycle decision due to the factual and data based nature of the report.</p>	<p>Executive Councillor for Planning Policy and Open Spaces</p>	<p>Caroline Hunt, Jenny Nuttycombe Strategy and Economy Manger - SCDC & City, Principal Planning Policy Officer</p>	<p>Requested for pre-scrutiny by Cllrs Bick & Porrer.</p>

Strategy and Resources Scrutiny Committee - 8 February 2021 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Capital Strategy</p> <p>The Executive Councillor will recommend the strategy to Council. (Item to be considered by Council on 25 February 2021.)</p>		<p>The CIPFA Prudential Code for Local Authorities requires all local authorities to produce a capital strategy. The strategy sets out the long-term context in which both capital expenditure and investment decisions are made. The capital strategy is required to be presented for consideration alongside the Council's budget.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Caroline Ryba Head of Finance</p>	<p>This is a key item and will automatically appear on the agenda.</p>

<p>Amendment to Budget Setting Report (General Fund) 2021/22 to 2025/26</p> <p>(i) An Opposition proposal to amend and update proposals for the Budget 2021/221 in respect of General Fund revenue and capital budgets, earmarked reserves and an updated Section 25 report.</p> <p>(ii) To provide an updated Equality Impact Assessment in respect of any budget proposals.</p> <p>(iii) To propose, where necessary, an alternative level of Council Tax to facilitate delivery of any amendment subject to limits set out by the Government.</p>		<p>The Opposition Group(s) have the opportunity to present alternative budget proposals or to amend or delete current proposals set out in the Budget Setting Report 2021/22. Where necessary any impact on the level of Council Tax will also be reflected in this recommendation.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Caroline Ryba Head of Finance</p>	<p>This is a key item and will automatically appear on the agenda.</p>
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<p>General Fund Budget Setting Report 2021/22 to 2025/26</p> <p>(a) To propose revenue and capital budgets for all General Fund portfolios for the financial years 2021/22, (estimate), 2022/23, 2023/24, 2024/25 and 2025/26 (forecast).</p> <p>(b) To recommend the level of Council Tax for 2021/22.</p> <p>(c) To recommend the updated Corporate Plan 2019/22.</p>		<p>The report recommends to the Council bids to be funded from internal or external funds, noncash limit items, revenue savings and proposals together with changes to the capital plan. This report will also recommend the proposed level of Council Tax for 2021/22.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Caroline Ryba Head of Finance</p>	<p>This is a key item and will automatically appear on the agenda.</p>
<p>Treasury Management Strategy Statement 2021/22 to 2023/24</p> <p>Recommend this report to Council, including the estimated Prudential & Treasury Indicators for 2021/22 to 2023/24.</p>		<p>The Council is required to comply with the CIPFA Prudential Code and the CIPFA Treasury Management Code of Practice. The Council is required to set prudential and treasury indicators, including an authorised limit for borrowing, for a three year period and should ensure that its capital plans are affordable, prudent and sustainable. The Council also follows MHCLG Investment Guidance.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Caroline Ryba Head of Finance</p>	<p>This is a key item and will automatically appear on the agenda.</p>

<p>UK Municipal Bonds Agency Framework Agreement</p> <p>To recommend that the UK Municipal Bonds Agency (UKMBA) Framework Agreement is approved.</p>		<p>The council will need to borrow to fund capital expenditure in future years. The report provides information on borrowing options available through the UKMBA and recommends that the UKMBA Framework Agreement is approved, enabling the council to borrow from the Agency, if required.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Caroline Ryba Head of Finance</p>	<p>This is a key item and will automatically appear on the agenda.</p>
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Strategy and Resources Scrutiny Committee - 8 February 2021 (Non Key Decisions)

Non key items will only appear on the agenda if requested for pre-scrutiny by 25/01/21

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>General Fund Development Programme</p> <p>To approve the proposed approach to bringing forward the Council's General Fund Development programme.</p>		<p>A programme of possible General Fund site development opportunities has been identified for the next 10 years. The report will set out the proposed approach and timeframes for bringing the various sites forward for redevelopment in line with previous reports on this matter.</p>	Executive Councillor for Finance and Resources	Dave Prinsep Head of Property Services	Requested for pre-scrutiny by Cllrs Bick & Dalzell.

<p>Update on the Work of Key External Partnerships</p> <p>To continue to work with the key partnerships so that together the Council and its partners can address the strategic issues affecting Cambridge, to the overall benefit of citizens.</p>		<p>The paper provides an update on the work of the Cambridgeshire and Peterborough Business Board (former Greater Cambridge Greater Peterborough Local Enterprise Partnership), Greater Cambridge Partnership and other growth-related partnerships. It is provided as a part of the Council's commitment given in its "Principles of Partnership Working", to set out annual reports summarising the work of the key partnerships it is involved with.</p>	<p>Executive Councillor for Strategy and External Partnerships</p>	<p>Graham Saint Strategy Officer</p>	<p>Requested for pre-scrutiny by Cllrs Bick & Dalzell.</p>
<p>Combined Authority Update</p> <p>To enable the Committee to scrutinise the Council's representative on the Combined Authority.</p>		<p>The report will update the Committee on the Combined Authority's activities since its last meeting.</p>	<p>Executive Councillor for Strategy and External Partnerships</p>	<p>Andrew Grant Interim Chief Executive</p>	<p>This item will automatically appear on the agenda for scrutiny.</p>

<p>Cambridge City Housing Company Update</p> <p>As shareholder, to inform the Board of Directors of Cambridge City Housing Company of the comments of the Council for consideration in finalising the Business Plan for the Company.</p>	<p>The Council is the sole shareholder of Cambridge City Housing Company. The Housing Company's Board of Directors have to make decisions for the company in a Board Meeting. It is agreed that the Council as shareholder will be consulted on the draft business plan for the Company through the Strategy & Resources Scrutiny Committee. This approach allows the Council as shareholder to inform the Board of its comments to be considered when finalising and approving the business plan.</p>	<p>Executive Councillor for Strategy and External Partnerships</p>	<p>Dave Prinsep Head of Property Services</p>	<p>Requested for pre-scrutiny by Cllrs Bick & Dalzell.</p>
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<p>Cambridge North East</p> <p>Update on programme and core site summary baseline business plan.</p> <p>Information report, no decision required.</p>		<p>The development of the core site (site in the north east fringe jointly owned by the Council and Anglian Water) is being taken forward by their master developer, U&I on behalf of City and Anglian Water's Joint Venture partnership. The development of the site will only really take place following the relocation of Anglian Water's Waste Water Treatment plant (2028), although some meanwhile use and early development work may take place earlier. This report provides progress on the overall programme and outlines the summary baseline business plan for the site.</p>	<p>Executive Councillor for Strategy and External Partnerships</p>	<p>Fiona Bryant Strategic Director</p>	<p>Requested for pre-scrutiny by Cllrs Bick & Dalzell.</p>
<p>King's Parade - Vehicular Access Restrictions</p> <p>To determine the preferred way forward when the legal basis for the existing experimental scheme comes to an end in July 2021.</p>		<p>Further access controls were introduced via Traffic Regulation Orders in January 2020 following police advice about protecting crowded spaces. These extend for a maximum 18 months and need to be made permanent in order for controls to remain.</p>	<p>Executive Councillor for Transport and Community Safety</p>	<p>John Richards Public Realm Engineering & Project Delivery Team Leader</p>	<p>Requested for pre-scrutiny by Cllrs Bick & Dalzell.</p>

Regulatory Committees

This section includes items scheduled for consideration by the following Regulatory Committees:

- Civic Affairs
- Licensing Committee

Committees that consider planning applications are not included on the Forward Plan.

All items listed on the plan will automatically be included on the relevant committee agenda for decision and debate.

Committee reports will be available one week before the meeting from Democratic Services.

Civic Affairs - 27 January 2021

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>2020/21 Statement of Accounts - Accounting Policies and Significant Areas of Judgement</p> <p>To note areas of significant judgement and approve any required changes in accounting policy.</p>		Those charged with governance for the Council need to review and approve any significant areas of judgement and changes to accounting policy in advance of commencement of accounts closedown.	Civic Affairs	Jody Etherington Deputy Head of Finance	This item will automatically appear on the agenda.
<p>External Audit Plan for 2020/21</p> <p>To receive the 2020/21 Ernst and Young audit plan.</p>		Ernst and Young will be present at the meeting to present their audit plan for the 2020/21 financial year.	Civic Affairs	Jody Etherington Deputy Head of Finance	This item will automatically appear on the agenda.
<p>Annual External Audit Letter 2019/20</p> <p>To receive the 2019/20 Ernst and Young Annual Audit Letter.</p>		The Accounts and Audit Regulations require the Annual Audit Letter to be considered by a committee of the Council.	Civic Affairs	Jody Etherington Deputy Head of Finance	This item will automatically appear on the agenda.

<p>Draft Pay Policy Statement 2021/22</p> <p>To consider the draft Pay Policy Statement 2021/2022.</p>			Civic Affairs	Deborah Simpson Head of Human Resources	This item will automatically appear on the agenda.
<p>Review of the Members' Allowance Scheme</p> <p>The Committee will consider the recommendations of the Independent Remuneration Panel.</p>		<p>Because the Members' Allowance Scheme is linked to the National Living Wage, the scheme requires review by the Independent Remuneration Panel after four years. Its recommendations will be considered by the Committee for forward recommendation onto Council and will apply for 2020/21 onwards.</p>	Civic Affairs	Gary Clift Democratic Services Manager	This item will automatically appear on the agenda.

Licensing - 25 January 2021

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Annual Review of Fees and Charges</p> <p>To approve the annual review of fees and charges.</p>		<p>Cambridge City Council, as the Licensing Authority, is responsible for processing and issuing licences for a wide range of activities.</p> <p>The Council needs to demonstrate that the fees it charges for such licences have been set in accordance with the law and best practice, so as to recover its allowable costs in administering the various licensing regimes for which it is responsible.</p>	Licensing Committee	Yvonne O'Donnell Environmental Health Manager	This item will automatically appear on the agenda.

<p>Review of Statement of Licensing Policy</p> <p>Members are recommended to approve the Statement of Licensing Policy and forward to Full Council to approve.</p>		<p>The current Statement of Licensing Policy was adopted by the Licensing Committee in October 2017. Within this policy it was determined that the policy would be subject to further review and consultation before October 2022. Cambridge City Council are required to produce a Statement of Licensing Policy under the Licensing Act 2003 and the policy must be updated every 5 years. On 6th April 2018, The Policing and Crime Act 2017 amended the Licensing Policy to place Cumulative Impact Assessments on a statutory footing. Cambridge City Council is making the Cumulative Impact Assessment a stand-alone document, separate from the Statement of Licensing Policy. We have taken the opportunity to review the Statement of Licensing Policy.</p>	<p>Licensing Committee</p>	<p>Luke Catchpole Senior Technical Officer</p>	<p>This item will automatically appear on the agenda.</p>
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<p>Cumulative Impact Assessment</p> <p>Members are recommended to approve the Cumulative Impact Assessment and forward to Full Council to approve.</p>	<p>We currently have adopted a special policy on Cumulative Impact contained within the Statement of Licensing Policy. On 6th April 2018, The Policing and Crime Act 2017 amended the Licensing Policy to place Cumulative Impact Assessments on a statutory footing. Cambridge City Council is making the Cumulative Impact Assessment a stand-alone document, separate from the Statement of Licensing Policy. The Cumulative Impact Assessment will be reviewed every 3 years. It has been proposed to add a new area to the existing cumulative impact areas; namely Mitcham's Corner and parts of Chesterton Road and Milton Road.</p>	<p>Licensing Committee</p>	<p>Luke Catchpole Senior Technical Officer</p>	<p>This item will automatically appear on the agenda.</p>
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<p>Statutory Taxi & Private Hire Vehicle Standards</p> <p>Members are recommended to approve the changes to policy and procedures, as recommended by the Statutory Taxi & Private Hire Vehicle Standards.</p>		<p>In July 2020 the Department for Transport (DfT) published its 'Statutory Taxi & Private Hire Vehicle Standards' guidance document. The recommendations contained within replace the relevant sections of the DfT's 'Best Practice Guidance' issued in 2010. The DfT has advised licensing authorities to publish their consideration of the new 'Standards' by the end of January 2021 in the interests of transparency.</p>	Licensing Committee	<p>Wangari Njiiri Environmental Health and Licensing Support Team Leader</p>	<p>This item will automatically appear on the agenda.</p>
<p>Annual Review of Licensing Fees and Charges 2021/22</p> <p>Members are recommended to approve the level of the fees and charges with effect from 1st April 2021, as detailed within report.</p>		<p>Cambridge City Council is required to review any charges which it makes for licences and other associated items, from time to time. Council policy provides that an annual review of these fees and charges will be undertaken.</p>	Licensing Committee	<p>Wangari Njiiri Environmental Health and Licensing Support Team Leader</p>	<p>This item will automatically appear on the agenda.</p>